



Bramshaw Parish Council New Forest Hampshire

**Minutes of the Meeting held on
Monday 28th November 2023 at 7:30pm
Bramshaw Village Hall (Community Room)**

Present:-

Councillors: Mark Medley - Chair (MM), Kay Harrison (KH), Vaughan Thomas (VT).

Plus: Gemma Hinchliffe (Parish Clerk), Cllr Derek Tipp (NFDC) and 1 member of the public.

108/23 **Apologies for Absence:** Cllr Martin Vann – Vice-Chair, Sue Bennison (SB), Adam Coutts (AC), Carl Seabourne (CS).

109/23 **Declarations of interest:** None

110/23 Consideration of approval of the minutes for the Parish Council meeting held on 4th September and 24th October 2023. Amends completed following previous meeting on 24th October. Approved and signed by MM.

111/23 **Public Forum**

A local resident attended the meeting regarding fly tipping on private land. The Parish Clerk had received an email from the resident after the previous Parish meeting (on 24th October 2023). This email was sent to all Councillors on receipt. The resident believed that there might be asbestos within some of the discarded rubbish yet could not provide any evidence to support his views. The fly tipping has been left on private land and the resident was under the belief that the landowner would not move the rubbish. The local resident attended the meeting to ask if the Parish Council could write to the relevant authorities to try and get the rubbish removed.

One of the Councillors, (VT) had been to visit the site and could see the fly tipping. It appeared to look like plumbing / bathroom / piping equipment. It wasn't possible to confirm if asbestos was contained in the discarded materials which were in plastic shopping bags. The discarded materials had been left on private land behind wired fencing, which was believed to be inaccessible to animals.

The Council considered the best cause of action. Any fly tipping discarded on private land is the responsibility of the landowner. The Local Authority can enforce removal of rubbish at owner's cost.

It was also suggested that the local resident could contact the Environmental Health Agency with their concerns surrounding possible asbestos within the discarded material, he responded that he had already had some discussions with the agency, and they had clearly stated that in this instance they were not able to take any action. Cllr VT mentioned that when looking into this, the Environmental Agency will only remove discarded asbestos / materials over 5 cubic metres. This specific rubbish did not equate to that amount.

The Council concluded that regarding this specific fly tipping case, due to the fact that the material / rubbish had been discarded on private land, that the local resident should take up the matter again with the landowner directly.

Cllr Tipp advised that he would raise the matter with the District Council again.

Action: Cllr Tipp to report back.

112/23

Report from NFDC

Cllr Tipp addressed the Council and spoke about the Rural Grant. The deadline has now passed, and the bids are under consideration at present. Cllr Tipp reported that he expects that the results on successful bids will be decided on by January 2024.

Cllr Tipp also spoke about a Grant Scheme, which is a strand of the Rural England grant but more specifically for Businesses. The deadline for this Grant is believed to be August 2024. This Grant is specifically for businesses which could grow the local economy, support positive environmental issues and bring jobs to the area.

Cllr Tipp reminded the Council that there would be free parking in the New Forest car parks within Town and Village Centres during the weekends of December, to support and promote shopping locally and local businesses.

Finally, Cllr Tipp mentioned that there was a Development grant for infrastructure called the Community Infrastructure Levy. Details to follow.

113/23

Planning

23/01280FULL

BRAMSHAW GOLF CLUB, LYNDHURSTROAD, BROOK, LYNDHURST, SO43 7HE.

PROPOSAL: Single storey extension to provide simulator room (demolish existing shed); cladding.

Observation date: 20th November 2023.

Please note an extension was requested for after the next Parish Council meeting on 24th October 2023. This was agreed by the Case Officer.

Resolved: Clerk emailed the Case Officer with the Council decision. Parish Council Decision: 5 - We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.

23/01493CONS

PEAR TREE COTTAGE, FRITHAM COURT, FRITHAM, LYNDHURST, SO43 7HH.

PROPOSAL: Prune 1 x group of beech trees.

Observation Date: 05/12/2023

Due to the nature of the planning application, the Councillors agreed to take the advice of the Tree Officer in charge of the application.

Resolved: no further action.

Current Account (as of 30th October 2023, last bank statement received to date): **£12,905.00**

Payments

Payee	Detail	Amount £	Method
G Hinchliffe	Gross salary November 2023	£492.61	Cheque 920
M Camilleri	Salary pay increase back dated April - May 2023	£73.68	Cheque 941
M Camilleri	Reimbursement of website domain charge – 123 Reg Ltd.	£28.78	Cheque 942
G Hinchliffe	Reimbursement of RBL Wreath for Remembrance 2023 approved 24/10/23	£25.00	Cheque 943
HALC	HALC – Clerk training	£36.00	Cheque 944
G Hinchliffe	Gross Salary – December 2023	£492.61	Cheque 945
G Hinchliffe	Gross Salary – January 2024 (postdated due to January meeting after pay date).	£492.61	Cheque 946
G Hinchliffe	Petrol expenses for 4 meetings - 31/07, 04/09, 24/10 & 28/11 2023 @ £18.90 per meeting.	£75.60	Cheque 947
G Hinchliffe	Monthly home allowance @£26.00pm for August - December 2023	£130.00	Cheque 948
G Hinchliffe	Book of Second class stamps	£6.00	Cheque 949
	Total:	£1852.89	

Receipts

No receipts received since last Parish meeting (24th October 2023)

Payee	Detail	Amount £	Method
	Total:		

Cheques to be signed by MV and SB both of whom are signatories on the Parish Account but were unable to attend the meeting. MM took the cheque books and cheques to be signed by MV and SB together with stamps for postage.

Bank mandates were discussed. These forms have been completed and have been sent to the Bank.

It was approved that the Council apply for the same precept amount as last year for the coming 2024/2025 of £10,000.

Action: Await the changes to the bank signatories and then set up a Standing Order for the Clerks wages. Clerk awaiting November and December 2023 wages, home allowance and expenses to date.

Action: Clerk to complete and fill in the precept form and deliver it to the Accountant at NFDC.

Resolved: Two cheque books have been received.

115/23 To discuss the issue of ongoing Fly Tipping within the Parish
This was discussed as part of the Public Forum – 111/23.

116/23 Commemorative Trees

Since the last Parish meeting, the Clerk has contacted O C-E regarding the fencing around the tree and the proposed moving date for the relocation of the tree. O C-E in communication with the Clerk mentioned that he thought the tree had died. The Clerk agreed to bring this to the Councillor's attention and discuss the next steps at the meeting on the 28th November.

Action: Councillors agreed that the tree was dead. Next Steps – Clerk to contact O C-E to confirm dates for new tree to be planted. Councillors agreed to purchase a new tree at a cost to the Council. Clerk to contact Langford Trees. Proposed date for planting of new tree – 7th January 2024.

117/23 Parish laptop and other equipment.

Action: Council agree that they were happy to go ahead. Clerk to bring further costings and grant information to next Parish meeting.

118/23 Archiving of Parish Files

Clerk brought an update regarding the cost of archiving files at Winchester. There is currently no cost, they simply ask for a donation from Parish Councils. Clerk awaiting further information on data-protection and legalities around length of time files need to be kept. We discussed the possibility of scanning and storing files to the dropbox cloud storage. There is also an Information Centre in Lyndhurst that might like our older files instead of them being destroyed. Clerk to look further into this possibility. From what the Clerk understood, the legal length of time that records must be kept is 6 years.

Action: Clerk to look further into this and report to Council at the next meeting.

119/23 Councillors Reports

AC and KH: reported of drains blocked at Ash Cottage after the recent heavy rain.

There are also drains still blocked at Burnford Cottage. This is believed to be both a driving and health hazard. The drains are full of debris and the rainwater runs down and then misses the drain. In the colder weather this will be dangerous for pedestrians and drivers.

Action: Clerk to write to Local Authority Highways.

Please note: Cllr Harrison is happy to meet with Local Authority Highways on site if required.

KH: Brought to our attention the broken stiles behind Bramshaw Church, Upper Barford Farm, that we discussed at the last Parish meeting. The Clerk confirmed that she has contacted the Footpaths Local Authority contact given to her by KH. To date, no reply and has been received.

Action: Clerk to write a follow up letter to the new owners of Upper Barford Farm regarding the broken stiles on their property.

120/23 Correspondence, AOB, urgent matters

Cllr Heron's November report.

Action: To be emailed out to all Councillors.

The normal Parish Council date for meetings is the 3rd week in every month. This has been taken by a new hall user on the new online booking system. It was agreed that, until it was possible to change back to the third week in every month, we would move to the fourth Tuesday in every month as of February 2024.

121/23 Date of next meeting

The date of the next Meeting for **Bramshaw Parish Council** will be held on **23rd January 2024** at **7:30pm** in the **Bramshaw Village Hall (Community Room)**.

Meeting was closed by Cllr Medley at 20:53pm.