



Bramshaw Parish Council

New Forest Hampshire

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Minutes of the Ordinary meeting of Bramshaw Parish Council held in the Community room of Bramshaw Village Hall on **Tuesday 24th June at 19:30.**

Minutes are draft until ratified at the next meeting

Minutes

Present: Cllr Medley, Chair
Cllr Thomas
Cllr Harrison
Cllr Coutts

In attendance: Clerk, Diana O'Grady
District Cllr. Tipp

- 26/25 Apologies for absence
- Cllr Bennison
 - Cllr Seabourne
- 27/25 Public Participation period
- None present
- 28/25 Declaration of Interests and dispensation requests
- None declared
- 29/25 To confirm the Minutes of the Ordinary Meeting held on 27th May 2025
- Agreed by those who were present. Proposed Cllr Thomas, seconded Cllr Coutts

Parish Representative Reports

None to report

District Councillor Report, Cllr Tipp

- Cllr Tipp advised on the flooding correspondence. He said that he would send a letter to the National Trust regarding problems with on their land as the brambles in the ditches are allowing the silt to build up and the ditches are becoming blocked. He also encouraged the council to continue trying to contact the various agencies. Cllr Tipp also mentioned that Hampshire Highways had investigated some of the drains using cameras in Whartons Close, Ashurst.
- There are grants available for various purposes, closing 28th June, and CIL funding ending in August. For further information access the NFDC website and look for Grants.
- Consultation is out now on planning changes. For further information go to <https://www.local.gov.uk/pas/about/planning-reforms-government-consultations> to look for reform on planning committees.

Items ongoing

- 30/25 Village flooding
- Discussion on flooding around the village

- Cllr Thomas will draft a response, requesting clarification on the statement about re-direction of drains.
- 31/25 Hedges around the village
 - The Warrens and Ash Cottage haven't yet cut back their hedges. The bend on Vice Lane is becoming blind and continues to be a concern. The Clerk will send a reminder by post.
 - The brambles along the Millenium path have grown and are forcing people to walk in the road. Whilst the hedge has been trimmed it is still encroaching on the path. The Clerk will email and send a letter requesting further action.
- 32/25 Recruitment of new Councillors
 - Gary Loveless is still interested in becoming a Councillor and has the forms for completion.
 - Recruitment efforts to continue.
- 33/25 Approve Bramshaw Parish Council Standing Orders 2025
 - Cllr Thomas proposed, Cllr Medley seconded the adoption of the new Standing Orders.

New items

- 34/25 Amendment to minute 4 of the Annual Parish Meeting minutes 2025.05.27
 - Cllr Thomas explained a point made by Cllr Bennison to the meeting. It was decided not to alter the Minutes.
- 35/25 Agree actions resulting from Audit Improvement report
 - Council has agreed to adopt the .Gov.UK email domain.
- 36/25 Approve Domain and eMail policy
 - Council agreed to adopt the policy
- 37/25 Approve IT policy
 - Council agreed to adopt the policy
- 38/25 Approve Data Protection policy
 - Council agreed to adopt the policy
- 39/25 Approve Data Retention and Disposal policy
 - Council agreed to adopt the policy
- 40/25 Approve new email addresses, expenditure and set up of Direct Debit
 - Email address formats are contained in the Domain and email policy.
 - Expenditure for the domain and setting up a Direct Debit approved by the Council

41/25 Planning

New Applications

None

Trees

None

42/25 Finance

Following documents circulated electronically:

- Invoices circulated electronically
 1. Zurich annual insurance premium Invoice 544930893
 2. Grant application towards cost of churchyard maintenance
- Payments for authorisation
 1. Hugo Fox £17.99 per month
 2. Retrospective authorisation of Zurich annual insurance premium £426.57
 3. Grant application towards cost of churchyard maintenance £300.00

Council approved all the above payments

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: May - June 2025		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
27-May-25	SO	Diana O'Grady	May salary and expenses	440.93
02-Jun-25	Online	Zurich Town & Parish, Insurer Trust Account	Council annual insurance premium	426.57
			TOTAL	867.50
RECEIPTS				
Date	Method	Payer	Details	TOTAL
10-Jun-25	Online	HMRC	VAT reclaim from 2024 - 2025	53.73
			TOTAL	53.73
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
24-Apr-25	Online	Bramshaw Parochial church council	Churchyard maintenance	300.00
			TOTAL	300.00
UPCOMING				
Date	Method	Payee	Details	TOTAL
27-Jun-25	SO	Diana O'Grady	June salary and expenses	440.93
			TOTAL	440.93
BANK	BALANCE 18-Jun-25	14,516.77		
	FORECAST	13,775.84		

43/25 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **Tuesday 22nd July 2025** at 19:30, in the Community Room of Bramshaw Village Hall

Meeting closed 20:54