



Bramshaw Parish Council

New Forest Hampshire

By Order of Melanie Camilleri Locum Clerk & RFO

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20 June 2024

Dear **MEMBER OF BRAMSHAW PARISH COUNCIL**

You are hereby summoned to attend an

ORDINARY MEETING

on **TUESDAY 25 JUNE 2024** at **7:30pm**

in the

Community Hall, Bramshaw Village Hall, Bramshaw, Lyndhurst SO43 7JE

To transact the following business.

The public and press are welcome to attend.

AGENDA

75/24 Appointment of Chair for Meeting

- i) In the absence of the Chair and the Vice chair, to appoint a Member of the Council to Chair the meeting

76/24 Apologies for Absence

77/24 Declarations of interest

78/24 Minutes: To resolve to approve the Minutes of the Ordinary Parish Council Meeting held on 28 May 2024.

79/24 Public Forum

80/24 To receive a report from NFDC

81/24 Planning

- i) To consider applications received and resolve on recommendations to be made to New Forest District Planning Authority (see Appendix A)
- ii) To note planning decisions (see Appendix B)

82/24 Finance Part 1: Internal and External audit

- i) Annual Governance and Accountability Return 2023/24 Form 2
 - a. To receive and note the Internal Auditor's Report
 - b. To consider and resolve to approve the Certificate of Exemption
 - c. To consider and resolve to approve Section 1 – Annual Governance Statement
 - d. To consider and resolve to approve Section 2 – Accounting Statements
 - e. To consider and resolve to approve the Explanation of Significant Variances Report
 - f. To receive and note the Bank Reconciliation ending 31 March 2024
 - g. To resolve to approve the dates for the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return
- ii) To receive a report from the Locum Clerk/RFO on the Internal Auditor's 'Matters Arising' Report and resolve to approve recommended actions to remedy.

- 83/24 Finance Part 2: Payments**
- i) To resolve to approve the Cash Flow Report and payments
 - ii) To resolve to approve the Bank Reconciliation prepared by the Locum RFO and signed-off as correct by Members of the Council
- 84/24 Lengthsman**
- i) To receive a report from the Locum Clerk/RFO on the status of direct payments from HCC for the financial years 2023/24 and 2024/25
- 85/24 Defib**
- i) To note the village hall have reported that they've checked the Defib outside the Village Hall and that the current pads are due to expire Sept 2024.
 - ii) Resolve to approve the purchase of new pads
 - iii) Resolve to approve who will update the website to reflect this check and conduct future checks on status
- 86/24 Website**
- i) Agenda 71/24: to receive a report from the Locum Clerk/RFO on actions taken
- 87/24 Councillors Reports**
- i) To receive reports from the Councillors
- 88/24 Correspondence, AOB, urgent matters**
- 89/24 To consider resolving that Agenda item 90/24 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.**
- 90/24 Staffing Matter**
- 91/24 Date of next meeting**
- If agreed, the date of the next Meeting for **Bramshaw Parish Council** will be held on **23 July 2024** at **7:30pm** in the **Bramshaw Village Hall (Community Room)**

APPENDIX A : PLANNING APPLICATIONS FOR CONSIDERATION

24/00636CONS (Treeworks)

Address: Saddlers Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Proposal: Pollard 1 x Eucalyptus tree

Observation date: 24 June 2024

24/00645CONS (Treeworks)

Address: Oaktree Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Proposal: Fell 13 x Conifer trees

Observation date: 25 June 2024

24/00704CONS (Treeworks)

Address: Blood Oaks Farm, LYNDHURST ROAD, BRAMSHAW, LYNDHURST, SO43 7JF

Proposal: Reduce 1 group of Goat Willow trees (G1 on the plan)

Observation date: 09 July 2024

APPENDIX B : PLANNING DECISIONS

24/00466DOC

Address: FRITHAM LODGE, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH

Proposal: Application for discharge of condition 3 of planning permission 23/01074 to convert the remaining ground floor area of the old Coach House for living accommodation (Application for Listed Building Consent)

Decision: Discharge of Conditions Allowed

24/00224PATC (PA- Telecommunication)

Address: ADJ. The Bungalow, Merry Orchard, Bramshaw, SO43 7JG

Proposal: Application under part 16 of the Town & Country Planning (General Permitted Development) Order in respect of the Installation of 2no. carriageway chambers, approximately 424 metres of duct in carriageway & existing hardstanding; 3no. modular chambers & approximately 428 metres of duct installed in verge of access track in land of Bramble Hill Hotel

Decision: Approval Without Conditions

24/00453CONS (Treeworks)

Address: Careys Cottage, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JN

Proposal: Prune 4 x Oak trees (T1, T2, T4 & T4 on the plan)

Prune 1 x Ash tree (T3 on the plan)

Prune 1 x group of mixed Holly and Ash trees (G1 on the plan)

Decision: Raise No Objection

24/00497CONS (Treeworks)

Address: Moor Farm Barn, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH

Proposal: Fell 1 x Ash tree

Decision: Raise No Objection