



Bramshaw Parish Council

New Forest Hampshire

📧: [bramshawclerk@outlook.com](mailto:bramshawclerk@outlook.com)

To: All members of Bramshaw Parish Council:

You are hereby summoned to attend the Ordinary meeting of Bramshaw Parish Council to be held in the Community room of Bramshaw Village Hall on **Tuesday 24<sup>th</sup> June at 19:30.**

Any members of the public wishing to attend please notify the clerk by email

Signed: Diana O'Grady, Clerk

18<sup>th</sup> June 2025

### **AGENDA**

- 26/25 Apologies for absence
- 27/25 Public Participation period
- 28/25 Declaration of Interests and dispensation requests
- 29/25 To confirm the Minutes of the Ordinary Meeting held on 27<sup>th</sup> May 2025

### **Parish Representative Reports**

#### Items ongoing

- 30/25 Village flooding
- 31/25 Hedges around the village
  - Brambles growing across Millennium Path.
- 32/25 Recruitment of new Councillors
- 33/25 Approve of Bramshaw Parish Council Standing Orders 2025

#### New items

- 34/25 Amendment to minute 4 of the Annual Parish Meeting minutes 27<sup>th</sup> May 2025
- 35/25 Agree actions resulting from Audit Improvement report
- 36/25 Approve Domain and eMail Policy
- 37/25 Approve IT Policy
- 38/25 Approve Data Protection policy
- 39/25 Approve Data Retention and Disposal policy
- 40/25 Approve new email addresses, expenditure and set up of Direct Debit

#### 41/25 Planning

#### New Applications

#### Trees

#### Decisions

- 42/25 Finance
  - Following documents circulated electronically:
  - Invoices circulated electronically

- Zurich annual insurance premium Invoice 544930893
- Grant application towards cost of churchyard maintenance
- Payments for authorisation
  - Hugo Fox £17.99 per month
  - Retrospective authorisation of Zurich annual insurance premium £426.57
  - Grant application towards cost of churchyard maintenance £300.00

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT			Period: May - June 2025	
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
27-May-25	SO	Diana O'Grady	May salary and expenses	440.93
02-Jun-25	Online	Zurich Town & Parish, Insurer Trust Account	Council annual insurance premium	426.57
			TOTAL	867.50
RECEIPTS				
Date	Method	Payer	Details	TOTAL
10-Jun-25	Online	HMRC	VAT reclaim from 2024 - 2025	53.73
			TOTAL	53.73
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
24-Apr-25	Online	Bramshaw Parochial church council	Churchyard maintenance	300.00
			TOTAL	300.00
UPCOMING				
Date	Method	Payee	Details	TOTAL
27-Jun-25	SO	Diana O'Grady	June salary and expenses	440.93
			TOTAL	440.93
BANK				
	BALANCE 18-Jun-25	14,516.77		
	FORECAST	13,775.84		

#### 43/25 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **Tuesday 22nd July 2025** at 19:30, in the Community Room of Bramshaw Village Hall