



Bramshaw Parish Council New Forest Hampshire

**Minutes of Bramshaw Parish Council meeting
held on Tuesday 29 June 2021 at 6:00pm
Outside Canterbrook Cottage, Brook, Lyndhurst, SO43 7HD**

Present: Cllrs Mark Medley, Martin Vann, Sue Bennison. No members of the public

74/21 Apologies for absence: Melanie Camilleri, Jenny Watts, Kay Harrison & Adam Coutts

75/21 Declarations of Interest: None

76/21 Minutes: The Minutes of the **Annual Parish Council Meeting** held on **25th May 2021** were approved and signed by the Chairman

77/21 Finance

- i) 2020/21 Audit (Annual Governance and Accountability Return)
 - On 20 May 2021, the internal auditor John J Murray completed the Annual Internal Audit Report (page 4 of the AGAR) reflecting the control objectives had been achieved throughout the financial year to the required standard
 - The Certificate of Exemption reflecting total gross income and total gross expenditure for the year did not exceed £25,000 was unanimously approved and signed
 - Section 1- the Annual Governance Statement: completed reflecting there is a sound system of internal controls. It was unanimously approved and signed
 - Section 2- Accounting Statements: was completed, unanimously approved, and signed
 - Notice of Public Rights and Publication of Annual Governance & Accountability Return (AGAR) Exempt Authority: The announcement will be published on 30 June 2021. Documents will be available for inspection on reasonable notice by application from 01 July to 11 August 2021
- i) The Internal Auditor's invoice was unanimously approved:-
John Murray £145.00 Cheque no. 888

78/21 Next Parish Council Meeting: Provisionally to be held on **Tuesday 27th July 2021** at **St Peter's Church, Bramshaw** at **7.30 pm**. To be confirmed after the next Government review of COVID restrictions (lifting of restrictions expected on 19 July 2021)

Being no further business, Cllr Mark Medley closed the meeting at 6:55pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING