



## Bramshaw Parish Council New Forest Hampshire

### Minutes of the Ordinary Meeting of Bramshaw Parish Council held on Tuesday 26 November 2019 at 7:30pm in the Community Room of Bramshaw Village Hall

Present:-

Councillors: Sally Day – Chair (SD), Jenny Watts (JW), Sue Bennison (SB), Graham Spiller (GS), Martin Vann (MV), Mark Medley (MM), Kay Harrison (KH), and Cllr Diane Andrews NFDC (DA).

Melanie Camilleri - Clerk (MC) and four members of the public

**128/19 Apologies for Absence:** Cllr Edward Heron HCC

**129/19 Declarations of interest:** None

**130/19 Minutes**

The Minutes of the Parish Council meeting held on Tuesday 22 October 2019 were approved and signed

**131/19 Public Forum**

**132/19 Planning**

Planning applications were considered. See Appendix for decisions.

**133/19 Finance: MC**

i) Budget/Precept 2020/21

- The proposed Budget/Precept was presented
- Amendments were discussed and unanimously approved
- SD proposed and JW seconded that the final Budget/Precept of £8,000 be approved. Resolved unanimously. MC to submit forms to NFDC

ii) All cheques were unanimously approved and signed.

**Bank balances**

Current Account (as at 1 Nov 2019): £10,609.70

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary Nov	434.47	Standing Order
M Camilleri	Reimbursement Website renewal (2 years) with 123 Reg	23.98	000850
RBL Poppy Appeal	RBL Poppy Appeal	20.00	000851
M Camilleri	Reimbursement for stamps, printer cartridges (1/3 <sup>rd</sup> shared PCs), SLCC Fees for CiLCA (1/2 shared PCs)	158.95	000852
Total debit		<b>£637.40</b>	

Receipts	Detail	Amount £	Deposit Ref.
None		0.00	
Total credit		<b>£0.00</b>	

iii) MC's CiLCA qualification

- a. The Clerk has passed CiLCA and contractually is entitled to a pay rise. It was unanimously resolved that the Clerk will receive a 4 (four) point pay rise to Salary Scale Point SCP19 wef **1<sup>st</sup> December 2019**.

- b. **the council resolves that it meets the eligibility criteria as having the General Powers of Competence i.e. at the time of this resolution, at least two thirds of the council hold office as a result of being declared elected and the Clerk has passed CiLCA qualification.**

*“The Government’s intention in providing eligible parish councils with the general power of competency is to better enable them to take on their enhanced role and allow them to do things they have previously been unable to do under existing powers”.*

134/19

### **Councillor’s Reports**

#### **DA**

- Grant application process underway. £235K funds available. 20 applicants. Decision made, which now has to be ratified with the cabinet
- NFDC website development split into 2 phases. Phase 1 – webs designed. Phase 2 – links to payment and search functionality
- NF Boundary Review - Meeting on 16 Dec to discuss. Aim to reduce no. councillors from 60 to 48.
- In Purdah period due to general election.

#### **JW**

- Village Hall electrics work completed
- Expressed her thanks to SD and MV for clearing out the cupboard. MC to write to HCC to seek approval to archive Minutes

**SB:** Reported there is an opportunity to comment upon the proposed electoral review

**GS:** None

**MV:** Reported The ‘Brook’ sign at the top of Brook Hill on the B3079 coming from Bramshaw towards Brook has gone missing. The wooden posts remain. Reported to the Police (incident number 19 112 600 235). Regrettably, there is little they can do, and requested SB to please notify Highways.

**MM:** None

**KH:** Reported the tree planted on the green in honour of QE2 is dead. Consideration of planting a replacement to be discussed at the January meeting

**SD:** None

135/19

### **Repairs and maintenance**

a) Lengthsman jobs: None identified

b) Shop Car Park re-surfacing:

- There is no evidence to suggest that the Parish Council has a licence or has any authority to carry out repair and maintenance work on the shop car park.
- The licence dated 15 May 2014 to use and maintain the shop frontage by pedestrians and vehicles for parking (area shown on a map) is granted to the owner of the shop, and any successor in title in the event the property is sold or transferred. It indemnifies the Secretary of State and the Forestry Commission for any claims arising from the use of land by all persons visiting the shop.
- MV reported that there has been a number of recent ‘trips’ by members of the public arising as a direct result of the car park’s disrepair.
- MM proposed, seconded by SD and unanimously agreed that the Parish Council will write to the new owners of the shop alerting them to the situation and their responsibility to carry out the necessary repair and maintenance work, and to notify them that the Parish Council is in a position to financially contribute to the costs of repairs under agreed considerations.  
MC to draft letter for approval by SD and MV

- c) Letter to Forestry England and Verderers regarding signage: MC reported the following:-

There is a current project reviewing the branding, design, and materials used for ALL signage across the New Forest, so as to better fit in with the landscape. The project is being funded by various parties e.g. TVBC, verderes and has arisen as a result of:-

- Forestry England re-branding from Forestry Commission
- NPA wishing to encourage the use of Rights of Way across Hampshire (so are looking at improving Fingerposts)
- The New Forest/National Park identity - to reflect the environment is worthy of care and respect

Village Signs - will be aligned to the agreed rebrand/design.

They haven't involved Parish Councils so far, but 3 out of 4 Parish Quadrant Chairs have attended their recent workshops on the topic. There is another workshop taking place in December. SB confirmed she's be attending and will report back at the January meeting.

Nigel Mathews (NPA) has confirmed there is no there is no expectation on Parish Councils to contribute towards the costs.

**136/19**      **Speedwatch Equipment** (request from Hale PC to share). Copythorne PC has declined the request. Subject now a non-starter as acceptance must be unanimous.

**137/19**      **Correspondence/AOB**

- i) Rights of Way Vegetation Priority Cutting List 2020 – identify five paths (deadline to respond 15 Jan 2020). SD to confirm directly to the Access team South Hants
- ii) Posters received for Noticeboards: Agreed that MC will put-up NF posters on Noticeboards
- iii) 'Equestrians in Hampshire' communication: For information only
- iv) Thank you received from Victim Support for S137 grant
- v) Thank you received from Romsey 4<sup>th</sup> Scout Group for S137 grant
- vi) Invitation received from HCC to attend Hampshire 2050 Commission of Inquiry on 9 January - Councillors to respond directly if they wish to attend

**138/19**      **Meeting dates for 2020:** Agreed – PC meetings on 4<sup>th</sup> Tues of the month. AGM 26 May 2020. Annual Parish Meeting Wednesday 20 May 2020. MC to post-up on website

**139/19**      **The next Parish Council Meeting for Bramshaw Parish Council** will be held on **Tuesday 28 January 2020 at 7:30pm** in the in the **Community Room of Bramshaw Village Hall.**

**If any new Planning Applications are received which the Councillors wish to discuss before 28 January 2020, an EGM meeting will be held on Monday 16 December 2019 at 7:30pm**

Being no further business, SD closed the meeting at 9:30pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH**

## **APPENDIX: PLANNING**

### **19/00739/FULL (and 19/00740/FULL Listed Building Consent)**

Site: Little Applewood Farm, Harley Lane, Bramshaw, Lyndhurst, SO43 7JN

Proposal: Single storey extension

Observation Date: 21 November 2019 (extension until 27 November 2019)

**Resolved unanimously (for both): We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.**

- Exceeds the 30% limitation on extensions to dwellings set out in Policy DP36 (proposed extension scales as a 32% enlargement) and would be out of scale with the cottage
- Adverse effect on the property's historic character.

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### **19/00119/FULL**

Site: Wiltshire Cottage, Lyndhurst Road, Brook, Lyndhurst, SO43 7HE

Proposal: Outbuilding; Porch; gates

Observation Date: 21 November 2019 (extension until 27 November 2019)

**Resolved unanimously: We recommend PERMISSION, for the reasons listed below**

- In consideration of DP37 in relation to the proposed outbuilding, no adverse effect upon the character of the listed building and the conservation area

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### **19/00798/FULL (Listed Building Consent)**

Site: Wiltshire Cottage, Lyndhurst Road, Brook, Lyndhurst, SO43 7HE

Proposal: Outbuilding; Porch; gates; replacement windows to rear; secondary glazing to front; internal alterations; extractor fan to bathroom

Observation Date: 21 November 2019 (extension until 27 November 2019)

**Resolved unanimously: We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.**

- No adverse effect upon the character of the listed building and the conservation area, but would accept the decision of the NPA Officer given the property's listed building status

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### **19/00781/FULL**

Site: Rooks Farm, Brook, Bramshaw, Lyndhurst, SO43 7HD

Proposal: Change of use of 2 no. outbuildings to facilitate holiday lets; Partial change of use of 1 no. outbuilding to facilitate holiday let; Alterations to doors and windows; cycle storage.

Observation Date: 09 December 2019

**Resolved unanimously: We recommend REFUSAL, for the reasons listed below**

- The application site falls outside any of the four defined villages and the general principle of new residential development would be contrary to Policy SP19.
- Insufficient evidence to make a case that the proposed holiday lets would relate to a form of farm diversification under the re-use of buildings policy.
- Light pollution for neighbouring properties and the area's dark night sky.
- The proposals fail to conserve and enhance the unique character and environment of the New Forest National Park, and in particular the special qualities of its landscape, wildlife and cultural heritage

**19/00824**

Site: Stocks Cross House, Furzley Common Road, Bramshaw, Lyndhurst, SO43 7JH

Proposal: Erect a garden summer house

Observation Date: 10 December 2019

**Resolved unanimously: We recommend PERMISSION, for the reasons listed below**

- The proposed outbuilding is relatively modest
- The building is suitably subservient, located in the curtilage, required for incidental purposes with no habitable accommodation, and will not reduce private amenity space or parking provision.

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**19/00819/FULL**

Site: Wicksmead Penn Common Road, Bramshaw, Lyndhurst, SO43 7JL

Proposal: Replace existing septic tank with the Turley Bros. precast concrete waste water treatment system, to meet the new Environmental Agency's waste water discharge regulations (January 2020).

Observation Date: 17 Dec

**Resolved unanimously: We recommend PERMISSION, for the reasons listed below**

- This application seeking permission for the installation of a replacement septic tank located in close proximity to the edge of the residential curtilage is perfectly reasonable and doesn't contravene material considerations.