



Bramshaw Parish Council

New Forest Hampshire

✉: bramshawclerk@outlook.com

22 November 2024

Minutes of the **ORDINARY MEETING** held on **THURSDAY 21st November 2024** at **7:30pm** in the **Community Hall, Bramshaw Village Hall, Bramshaw, Lyndhurst SO43 7JE**

Minutes

Minutes are draft until ratified at the following meeting

Present: Cllr Vann (Chair)
Cllr Coutts
Cllr Bennison
Cllr Thomas
Cllr Harrison

In attendance: Diana O'Grady (clerk)

144/24 Apologies for Absence

Cllr. Medley. Apologies received and reason accepted.

Cllr. Seabourne. Apologies received and reason accepted.

145/24 Declarations of interest

Cllr. Harrison is a neighbour of the applicant for 24/01173FULL and will not participate in any decision.

146/24 Minutes: To resolve to approve the Minutes of the Ordinary Parish Council Meeting held on 22nd October 2024.

Minutes agreed by Council and signed by Chair.

147/24 Public Forum

Two neighbours of the applicant spoke on planning application 24/01096FULL

148/24 To receive a report from NFDC

None received.

149/24 Planning

24/01096FULL BRAMSHAW HOUSE, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JL

Erection of bungalow, garage, outbuildings; demolition of existing bungalow

Case Officer: Ben Gilpin

Observation date: 26th November

Decision: 4 We recommend refusal for the reasons listed below.

Comments: We don't believe the proposed design is consistent with the character of the other buildings in the area.

It is not clear which direction the steps go, whether up or down, nor is there sufficient information relating to the height of the roof ridge. If the steps go down and the ridge is high enough we are concerned that a mezzanine may be installed at a future point and by so doing create an increase in the habitable floor space in the future.

We are concerned about the overhangs and possible future infilling.

The chimneys are very elaborate and not in keeping with rural design. It is not clear if there are fireplaces and therefore if the chimneys serve any purpose.

The area is dark and there are no street lights. We are concerned that the amount of glazing could cause light pollution.

24/01173 FULL BURNFORD COTTAGE, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Rear 2 storey extension (demolition of existing), Front porch, gate, door and window alteration

Case Officer – Rhian Arquier

Observation date: 4th December

Decision: 3 We recommend permission

Comments: It is in keeping with the character of Bramshaw and complies with design policy.

150/24 Audit 2023/24

- i) To consider Internal Auditor’s ‘Matters Arising’ Report and resolve to approve recommended actions to remedy.

Resolved Cllr Thomas will go through the 2024 NALC Financial Regulations template and produce a draft with adjustments as appropriate for Bramshaw PC.

Clerk and Cllr Thomas to be added as authorisers for online banking payments.

151/24 Finance

- i) To consider approval of the Cashflow Report and following payments.
 - i. As below for approval
 - ii. To approve payment of £86.40 back pay to previous clerk.

CASH FLOW REPORT

Period: Oct-Dec 2024

PAYMENTS		Payments		
Date	Method	Payee	Details	TOTAL
17-Oct-24	Online	Sue Bennison	Reimbursement for telephone box glass	44.29
28-Oct-24	Online	The Bramshaw Trust	Hall Hire for 21/11/24 meeting, Inv 2022_BVH_839	22.00
25-Nov-24	Online	Clerk	November salary gross	506.13
25-Nov-24	Online	Clerk	November expenses	36.00
20-Dec-24	Online	Clerk	December Salary gross	506.13
20-Dec-24	Online	Clerk	December Expenses	36.00
			TOTAL	1,223.06
RECEIPTS		Receipts		
Date	Method	Payee	Details	TOTAL
03-Nov-24	Online	Gemma	Tax repayment	205.60
			TOTAL	205.60

152/24 Lengthsman

- i) To receive an update from Cllr Bennison on the fixing of the phone box windows. Ongoing.
- ii) To consider any other tasks for the Lengthsman

Bridges and railings should be cleared of brambles
Cllr Coutts will make a list of locations where brambles should be cleared.
Cllr Bennison will confirm that the Lengthsman would be able to clear brambles in the areas required (typically around bridges and railings, and at traffic pinch points).

153/24 Defibrillator

- i) Update on the funding application from Fritham
Cllr. Harrison will ask J.Halliday, who coordinated installation (now complete), for a copy of the associated invoice.

154/24 Recruitment

- i) Update on recruitment of new Clerk/RFO
Completed.
- ii) Update on actions to recruit 2 new Parish Councillors.
Advertisement in place.

155/24 Green Hut

- i) Update on progress.
Cllr Thomas to draft a letter to go to Broadleaf Learning and the Bramshaw Trust.

156/24 Blocked Drains

- i) Update on HCC report
The response from HCC was inadequate. Cllr Thomas will draft another letter for HCC Highways.

157/24 To receive reports from the Councillors

Cllr Coutts advised that the hedge at the end of Vice Lane (junction with B3079) is overgrown to the point where it creates difficulty for large vehicles to emerge safely. It needs to be substantially cut back. It was agreed that Cllr Thomas will discuss with the owner.

158/24 Correspondence, AOB, urgent matters for discussion only

A member of the public joined the meeting at 21:00

159/24 Date of next meeting

The next ordinary meeting of Bramshaw Parish Council will be held on Tuesday January 28th 2025 at 19:30 in the Community Room, Bramshaw village hall.

Meeting closed at 21:45.