



Bramshaw Parish Council

New Forest Hampshire

Minutes of the Ordinary Meeting of Bramshaw Parish Council held on Tuesday 26 March 2019 at 7:30pm in the Community Room of Bramshaw Village Hall

Present: Councillors: Sally Day – Chair (SD), Sue Bennison (SB), Kay Harrison (KH), Martin Vann (MV), Mark Medley (MM), Jenny Watts (JW), Graham Spiller (GS), Melanie Camilleri - Clerk (MC), and two members of the public.

34/19 Apologies for Absence: Cllr Diane Andrews

35/19 Declarations of interest: None

36/19 Minutes

The Minutes of the Parish Council meeting held on Tuesday 26 February 2019 were approved and signed. There were no matters arising.

37/19 Public Forum

38/19 Councillors' Reports

KW: None

SB: Covered by agenda

MM: None

GS: None

MV: The cupboard in the ladies' toilets (Community Room) contains Parish Council papers, amongst other things. All items need to be reviewed and a decision made as to what is kept, and what is disposed of securely (in accordance with legislative requirements). All to consider their availability and carry out this task before the next PC meeting.

JW: Enquired from SB as to whether or not the planned changes to Village Hall signage require planning permission. SB to contact NP and report back

SD: To consider raising profile within the community of the Annual Parish Assembly on 15 May, in order to encourage attendance. MC to draft poster for councillors' consideration. GS to investigate logistics and costs of a mailshot and report back.

39/19 Planning

19/00064: Branksome, Penn Common Road, Bramshaw, Lyndhurst, SO43 7JL

Proposal: **Water treatment plant**

Observation Date: 18/03/2019 (extension granted to 27/03/2019)

The councillors unanimously selected-

1: We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

Reasons: Noted the potential impact upon trees (2x oaks) has yet to be determined, but accept the decision reached by the National Park Authority's Officers under their delegated powers.

19/00214: THE ROSARY GARAGE, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Proposal: **Re-roofing; cladding**

Observation date: 17/04/2019

The councillors unanimously selected:-

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

Reasons: the changes have a positive impact upon the character and appearance of the conservation area.

Appendix B enforcement cases – for information only

40/19

Repairs and maintenance

- i) SB still sourcing quotes for repair/replacement of Commemorative Bench at Brook Green
- ii) New Forest Spring Clean (22 March – 23 April). Local events:-
6 April: Ocknell Campsite and Lepe Country Park. 10am -midday
30 April: Half Moon Common, Hale Purlieu, Rockford and Ibsley Common and Hightown Common. 10am -midday
- iii) Replacement of the stolen Royal Mail Postbox in Fritham:
 Many villagers have written to the PC about the theft and have expressed their dissatisfaction with Royal Mail’s decision not to replace it. This Postbox is well supported, particularly by those who do not have access to the internet enabling them to communicate with their family and friends by another medium, such as email. The distance and journey to the next local post box is too hazardous for the elderly and less able-bodied, so is a health and safety issue. SD will draft a letter to Royal Mail, which MC will send on behalf of the PC.

41/19

Broadband

MV reported that Greenco have identified a location in Fritham for the mast, and will trial a temporary system. MV will deliver an update at the next PC meeting.

42/19

Councillor Elections 2 May 2019

Completion of nomination forms and hand-in deadlines discussed.

43/19

Finance & Cheques

- i) The Schedule of Accounts dated 19 March 2019 was agreed and authorised.

Bank balances

Main Account (as at 01.03.19): £10,808.39

Main Account

Payee	Detail	Amount £	Cheque No.
M Camilleri	Salary - paid by Standing Order	425.93	Standing Order
Total debit		£425.93	

Receipts	Detail	Amount £	Deposit Ref.
None		£0.00	
Total credit		£0.00	

44/19

2019 Audit

- i) Internal auditor selected – John Murray, who came recommended by the Clerk of Minstead PC. Years ago he conducted the audits for Bramshaw PC.
- ii) Audit to take place 16 May 2018, and forms to be signed at the PC meeting 28 May (before the 2 July deadline)

45/19

‘Welcome Pack’ for new residents

SB to circulate electronic version for councillors’ consideration before next PC meeting. MV to circulate the A4 page he and KH created for new residents too. To be discussed at next PC meeting.

46/19

Website Accessibility Regulations 2018

Relates to meeting accessibility standards, which builds upon existing obligations to disabled people under the Equality Act 2010, and the duty to make reasonable adjustments for disabled people e.g. vision impairment. MC to circulate requirements so that the Councillors can consider compliance of the Bramshaw PC website, and

identify scope of works to carry out. Deadline for compliance for existing website is 23/09/2020

47/19

Correspondence: None

48/19

Date of next meeting

Being no further business, SD closed the meeting at 8:50pm.

Agreed the next Bramshaw Parish Council meeting will be held on **Tuesday 23 April 2019 at 7:30pm in the Community Room, Bramshaw Village Hall.**