



# Bramshaw Parish Council

## New Forest Hampshire

By Order of Melanie Camilleri Locum Clerk & RFO

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18 July 2024

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Dear **MEMBER OF BRAMSHAW PARISH COUNCIL**

You are hereby summoned to attend an

**ORDINARY MEETING**

on **TUESDAY 23 JULY 2024 at 7:30pm**

in the

**Community Hall, Bramshaw Village Hall, Bramshaw, Lyndhurst SO43 7JE**

To transact the following business.

The public and press are welcome to attend.

**AGENDA**

**92/24 Apologies for Absence**

**93/24 Declarations of interest**

**94/24 Minutes:** To resolve to approve the Minutes of the Ordinary Parish Council Meeting held on 28 June 2024.

**95/24 Public Forum**

**96/24 To receive a report from NFDC**

**97/24 Planning**

- i) To consider applications received and resolve on recommendations to be made to New Forest District Planning Authority (see Appendix A)
- ii) To note planning decisions (see Appendix B)

**98/24 Audit 2023/24**

- i) To note that the external auditor BDO has acknowledged receipt of Bramshaw Parish Council's exemption certificate for 2023-24 and that no further information is required.
- ii) To receive a report from the Locum Clerk/RFO on the Internal Auditor's 'Matters Arising' Report and resolve to approve recommended actions to remedy.

**99/24 Finance**

- i) To resolve to approve the Cash Flow Report and payments

**100/24 Lengthsman**

- i) To receive a report from the Locum Clerk/RFO on the duration of the direct Agreement between BPC and HCC Highways
- ii) To note that invoices have been submitted for the financial years 2023/24 and 2024/25

- 101/24 Defib**
- i) To receive an update on responsibility within the Parish Council for checks and updating The Circuit
  - ii) To resolve to assign responsibility for these tasks
  - iii) Defib pads: to note that the current pads expire in September and resolve to order some new ones in September for use from October onwards
- 102/24 Bramshaw Parish Council address and Noticeboard**
- i) To note that the Village Hall has agreed BPC may:-
    - use the hall (and existing letter box) as its address and
    - instal a Noticeboard
  - ii) To agree actions
- 103/24 Recruitment of Clerk/RFO**
- i) To consider and resolve to approve actions in relation to the recruitment of a permanent Clerk/RFO
- 104/24 To receive reports from the Councillors**
- 105/24 Correspondence, AOB, urgent matters**
- i) To agree a location for HRH Charles III's official portrait
- 106/24 To consider resolving that Agenda item 107/24 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.**
- 107/24 Staffing Matter**
- 108/24 Date of next meeting**  
To agree the date, time, and venue of the next Parish Council meeting.

#### **APPENDIX A : PLANNING APPLICATIONS FOR CONSIDERATION**

##### **24/00738TPO (Treeworks)**

Address: OAKLANDS, BROOK, LYNDHURST, SO43 7HD

Proposal: Prune 1 x Oak tree

Observation date: 18 July 2024

#### **APPENDIX B : PLANNING DECISIONS**

##### **24/00636CONS**

Address: Saddlers Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Proposal: Pollard 1 x Eucalyptus tree

Decision: Raise No Objection

##### **24/00496LBC**

Address: FRITHAM LODGE, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH

Proposal: Velux skylight above washroom; WC in tack room (Application for Listed Building Consent)

Decision: Grant subject to conditions

##### **24/00645CONS (Treeworks)**

Address: Oaktree Cottage, ROAD FROM A31 TO BROOK VIA CANTERTON, BROOK, LYNDHURST, SO43 7HD

Proposal: Fell 13 x Conifer trees

Decision: Raise No Objection