

## Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the . agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highligh remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **BRAMSHAW PARISH COUNCIL**

County area (local councils and parish meetings only): **Hampshire**

Financial year ending 31 March ~~20XX~~ **2023**

Prepared by (Name and Role): **Melanie Camilleri: Clerk & Responsible Financial Officer**

Date: **13/04/2023**

		£	£
<b>Balance per bank statements as at 31/3/23</b>			
	Current Account	8,782.3 ✓	
	account 2	0.6	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			8,782.9
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)			
	item 1	0.00	
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/23			
			-
<b>Net balances as at 31/3/23</b>			<u><u>8,782.9</u></u>