



Bramshaw Parish Council New Forest Hampshire

**Minutes of the Meeting held on
Monday 23rd January 2024 at 7:30pm
Bramshaw Village Hall (Community Room)**

Present:-

Councillors: Mark Medley - Chair (MM), Martin Vann - Vice-Chair (MV), Adam Coutts (AC), Kay Harrison (KH), Sue Bennison (SB) and Carl Seabourne (CS), Vaughan Thomas (VT).

Plus: Gemma Hinchliffe (Parish Clerk), Cllr Edward Heron (Hampshire County Council), Cllr Joe Reilly (New Forest District Council) and 5 members of the public.

01/24 Apologies for Absence: None

02/24 Declarations of interest: Cllr Carl Seabourne and Cllr Kay Harrison declared an interest in the planning application: 23/01351FULL – PARSONAGE FARM, LYNDHURST ROAD, LYNDHURST, SO43 7JG.

03/24 Consideration of approval of the minutes for the Parish Council meeting held on 28th November 2023. Approved and signed by MM on 23/01/2024.

04/24 Public Forum

23/01351FULL – PARSONAGE FARM, LYNDHURST ROAD, LYNDHURST, SO43 7JF.

Two members of the public attended the Public Forum regarding the above planning application. The Council was addressed. The application has been made due to an increase in livestock and labourers and therefore the owners have applied to change the use of an existing mobile unit to a permanent dwelling for staff accommodation.

23/01485FULL - ORCHARD HOUSE, BRAMSHAW HILL ROAD, BRAMSHAW, LYNDHURST, SO43 7JG.

Two members of the public attended the Public Forum regarding the above planning application. The Council was addressed. The materials that will be used are in keeping with the property. There will be no impact on the overall size and will be an improvement. As part of the application a window to the first elevation will be replaced.

Bramshaw Hut / Broadleaf Community Learning CIC – S137 Application

www.broadleaf.org.uk

Broadleaf Community Learning CIC is a nonprofit organisation educating and supporting children with ASD that are unable to access mainstream education currently.

Ms Canning spoke to the Council about the organisation plans to renovate the 'Green Hut' adjacent to the Bramshaw Village Hall such that it can be used by the organisation for a learning space. There are plans to fundraise and explore grants that would help the organisation bring the hut back to its former glory. Ms Canning showed the Council pictures of the hut and shared its history as part of the World War One Military Hospital in Brockenhurst. The Hut came to Bramshaw after the First World War and was used by the community prior to the Village Hall being built. Mrs Canning would like to gather maps, stories, photographs, and other historical artifacts relating to the Hut and create an area within the renovated building to display these.

Ms Canning submitted a S187 application for a grant from the Bramshaw Trust. The request was for £520.00.

The Council unanimously approved the S187 application.

A cheque was signed by Cllr Bennison (SB) and Cllr Vann (MV) for £520.00 and given to Ms Canning and the Broadleaf Community Learning CIC.

05/24

Report from NFDC

Cllr Reilly: Report

Cllr Reilly reminded the Council of the grants on offer currently via NFDC.

Cllr Reilly enquired about The Bramshaw Trust's application, Cllr MV confirmed that an application had been made and the Trust had received confirmation via a letter from NFDC.

Report from HCC

Cllr Heron: Report

Cllr Edward Heron attended the meeting and addressed the Council. Cllr Heron informed the Councillors of the Consultation on future service provision by HCC, and encouraged all Councillors to respond. The budgets of all departments are under pressure and the public has an opportunity through the consultation to advise HCC of the areas they believe should be prioritised.

06/24 Planning

23/01485FULL – ORCHARD HOUSE, BRAMSHAW HILL ROAD, BRASHAW, LYNDHURST, SO43 7JF.

PROPOSAL: Single storey extension, new window to front elevation, (demolition of existing conservatory).

Planning considerations and concerns raised:

Cllr Vann (MV) raised the following points:

- The changes to the existing conservatory are visually in keeping with the property, will improve energy efficiency and reduce light pollution.
- The changes to the window at the front will improve the appearance as well as the inside utility of the building.
- Neither change has any impact on neighbours or the street scene

The Council voted to approve the planning application under **Option 1** – We recommend PERMISSION but would accept the decision reached by the National Park Authority’s Officers under their delegated powers.

23/01351FULL – PARSONAGE FARM, LYNDHURST ROAD, LYNDHURST, SO43 7HF.

PROPOSAL: Change of use of an existing mobile unit for us as a permanent dwelling for an essential worker.

Planning consideration and concerns raised:

- Cllr Coutts (AC) commented that if you have the animals and therefore require more staff, you will need accommodation.
- Cllr Thomas (VT) was in agreement and stated that if the Farm needed more labourers due to workload, and therefore accommodation was needed, then he would support the application.
- Cllr Vann (MV) stated that the existing mobile unit has been in place for over 10 years, and it hasn’t had a negative impact on the area to date.
- Cllr Bennison (SB) raised a concern that the building could be changed, or an extension built in the future, unless the Council requested the National Park Planning Authority to consider removing ‘permitted development rights’.

The Council voted to approve the planning application under **Option 1** – We recommend PERMISSION, but would accept the decision reached by the National Park Authority’s Officers under their delegated powers.

Comments:

The Councillors agreed to request that the NPA consider the removal of permitted development rights.

07/24 Finance

Current Account (as of 5th February 2024, last bank statement received to date): £10,196.03

Payments

	Detail	Amount £	Method
G Hinchliffe	Salary Shortfall – July 23 to January 24	£454.40	Cheque 950
Broadleaf Community Learning CIC	S187 Grant Application to renovate the Bramshaw Hut. Grant Approved 23/01/24	£520.00	Cheque 952
Cllr M Vann	Reimbursement of Hall Hire For January 2024 meeting.	£22.00	Cheque 953
Cllr M Vann	Reimbursement of replacement commemorative tree.	£64.80	Cheque 954
	Total:	£1061.20	

Receipts

No receipts received since last Parish meeting (28th December 2023)

	Detail	Amount £	Method
	Total:		

Cheques signed by MV and SB – 23/01/2024.

Online Banking

The advantages of moving to online banking were discussed and the Council approved a working group of MV, VT and CS to advance the process. Online operation will be by the Chair, Vice-Chair and Clerk.

Bank mandates and signatories

Action: SB will check and confirm bank correspondence regarding changes to signatories to date and update at next Parish meeting.

Action: Await the changes to the bank signatories and then set up a Standing Order for the Clerks wages.

Precept

The precept request was sent to NFDC ahead of the 12th January 2024 deadline. Await confirmation.

Resolved: No further action at this time. 23/01/24.

S137 grants

The application by Broadleaf Community Learning CIC was approved unanimously by the Council.

Resolved: No further action

08/24 Commemorative Trees

The replacement oak tree at Wych Green is now in place with protective fencing around it. Thanks were given to Cllr Coutts for his help and also to Cllr Vann for his organisation.

Action: A letter of thanks to Oliver be sent by the Clerk.

Resolved: Clerk has sent letter of thanks.

Cllr Vann proposed that brass commemorative plaques be purchased and attached to the fencing of the both the oak at Wych Green and the walnut at the Village Hall. The Council approved the proposal unanimously.

Action: Cllr Vann to purchase the plaques and the Council will reimburse the cost. Proposed cost being approximately £23.00 per plaque.

09/24 To consider Parish Council representation on the Bramshaw Trust.

Cllr Vann has stepped down as Parish Council representative on the Bramshaw Trust committee which manages the Village Hall. Councillors were invited to consider volunteering to join the Bramshaw Trust committee in his place. Previously, there was a constitutional obligation for the Trust to have a representative from the Parish Council. This is no longer the case, but it would be beneficial to maintain the practice. There are several vacancies on the committee currently.

10/24 Parish laptop and other equipment.

Action: Council agree that the Clerk should be equipped with a laptop dedicated to the business of the Bramshaw Parish Council and proposed costings no greater than £600.00. Clerk to research the costings further and update at the next Parish meeting.

11/24 Councillors Reports

AC and KH: reported of drains blocked in the vicinity of Wych Green. After the recent rain this resulted in heavy flooding, creating a hazard to traffic and putting adjacent properties at risk

There are also drains still blocked at Burnford. The drains are full of debris and the rainwater runs down and then misses the drain.

AC and MM agreed to jointly document the problems for discussion with HCC Highways department, and it was also agreed that the situation is so severe that we need to try to engage with an individual – not merely report via the HCC website.

Action: Clerk to write to Local Authority Highways.

The Council discussed the responsibility of clearing ditches in front of private properties, which may be a factor in some of the drainage, blockage and flooding issues in the area. It was discussed that if the ditches were on Forestry Commission land, then they would be responsible for clearing the ditches. However, if ditches are blocked outside privately owned properties, it is the responsibility of the owner.

The Council discussed how best to make residents aware of their responsibility. Identify where any issues are occurring and contact those responsible.

Cllr Coutts (AC) stated that if there are any issue or concerns created, then the Parish Council should support.

Action: Cllr Medley (MM) and Cllr Coutts (AC) to report back at next Parish meeting.

12/24 Correspondence, AOB, urgent matters

The Clerk received email communication from the new owners of Barford Farm, following the letter sent regarding repairs to the stiles at the property.

Resolved: The broken stiles have now been replaced with gates.

13/24 Date of next meeting

The date of the next Meeting for **Bramshaw Parish Council** will be held on **Tuesday 27th February 2024 at 7:30pm** in the **Bramshaw Village Hall (Community Room)**.

Meeting was closed by Cllr Medley at 21:21pm.